

# Covid Secure Risk Assessment Findings for Mecca Bingo



Safety in our service  
Safety through teamwork  
Safety with ambition  
Safety is our responsibility  
Safety via solutions

# Aim

- To mitigate associated risk of Covid-19 in our Mecca Bingo venues.
- Serve as a basis for site specific assessment and action plan.

**Note:** this deck will constantly evolve as the government release more information.

# Assessment for our return

- **Eliminate:** Continue to ensure vulnerable colleagues work from home where possible.
- **Reduce:** Enable social distancing and dilute people density in circulation routes and gaming areas through limited site occupancy.
- **Isolate:** Separate with screens at book sales and tills, plus control access and egress and welfare facilities.
- **Control:** Suitable cleaning of potentially contaminated surfaces and touchpoints as quickly as possible.
- **Protect:** PPE use where effective, particularly for those areas where social distancing cannot be maintained.
- **Education:** Promote and encourage good behavioural practices.

# Risk assessment

- Mecca Bingo has completed a detailed risk assessment.
- This risk assessment controls were reviewed by employees.
- These are being signed off by each General Manager.
- There is also a separate risk assessment for Food & Beverage areas.

# Maintenance and servicing completed before reopening

- All water systems chlorinated before sites were reoccupied.
- Pest visits arranged and treatments given where required before reoccupation.
- Heating and ventilation serviced and maintained
- Gas safety checks completed.
- Servicing of plant and equipment reinstated and completed.

# The assessment

## High

- Capacity of the sites;
- Building entrances and exits;
- High traffic circulation routes;
- Till points;
- Catering areas;
- Lifts and stairs;
- Toilets;
- Booksales;
- Max boards;
- Gaming machines;
- Gaming floor;
- Colleague changing areas; and
- Kitchens, bars and serveries

## Medium

- General desking areas;
- Colleague rest rooms;
- Lounge and break out areas;
- Meeting rooms; and
- Smoking areas.

## Low

- Car parks and external areas;
- Plant rooms; and
- Bin and external areas.

# Cleaning and hygiene requirements

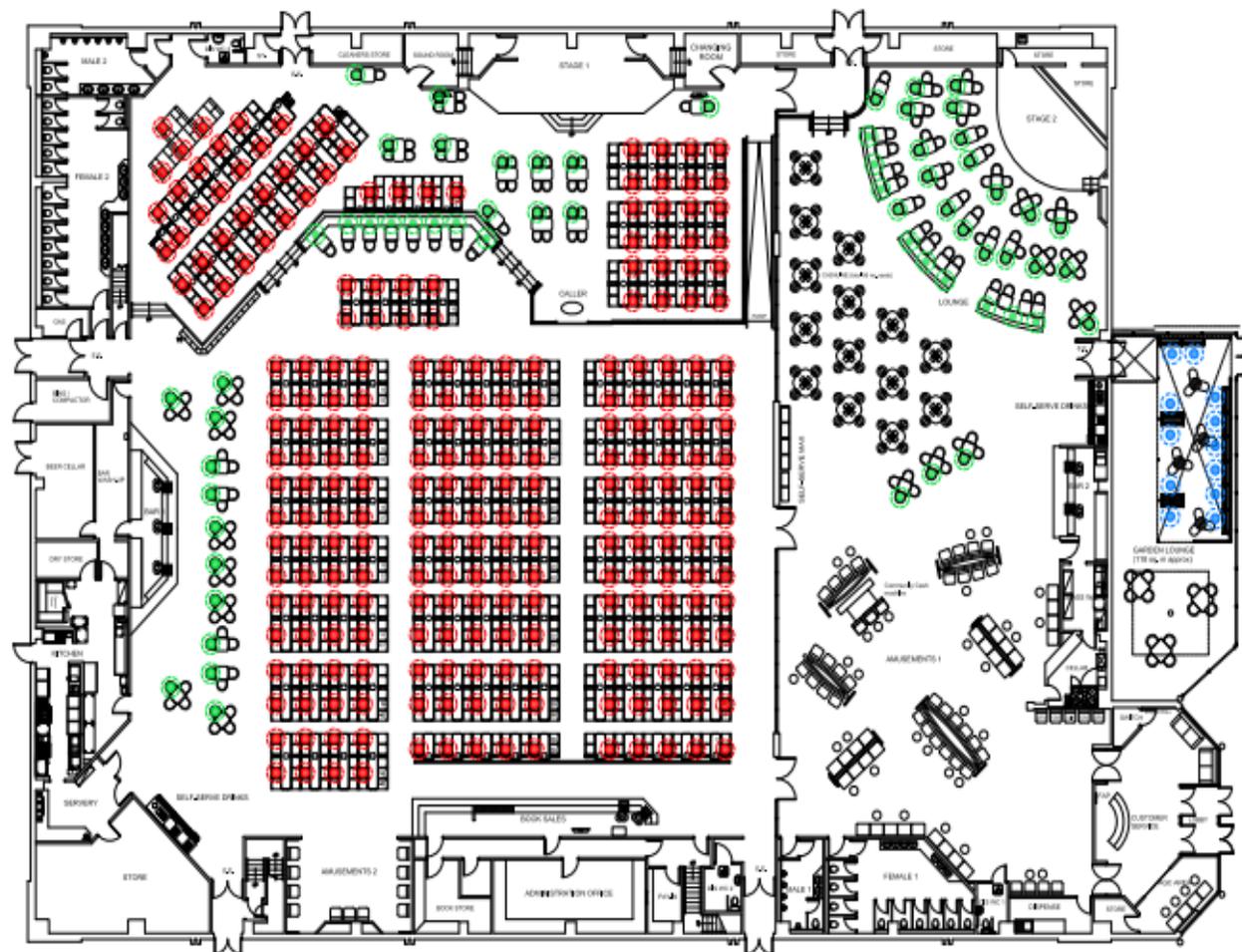
- All venues deep cleaned before colleagues and customers return.
- Introduction of an enhanced level of cleaning focusing on touch point cleaning by all colleagues.
- EN14476 Viricidal disinfectant purchased for all venues to clean all touchpoints.
- Cleaning belts purchased for colleagues to enable clean as you go.
- Implement clear desk and clean as you go policy.
- Provision of a rapid response for any additional cleaning required.
- Signs and posters on display to build awareness of good handwashing technique.
- Colleagues are instructed to clean their hands after each task.
- Barrier creams installed back of house for colleagues.
- Hand sanitiser stations and dispensers allocated throughout the venues, both front and back of house.

# Reduced capacity to adhere to social distancing guidelines

-  1 metre on fixed seating
-  1 metre on loose seating
-  possible additional seats/tables
-  1 metre on mushrooms/casuals
-  1 metre on smoking shelter

SEATING	EXISTING	SOCIAL DISTANCE
▷ HALL cashline seating	: 1080	250
▷ HALL non-cashline seating	: 16	4
▷ HALL loose/banquette seating	: 98	31
▷ LOUNGE cashline*	: 56	(56)
▷ LOUNGE loose seating	: 96	32
▷ HALL/LOUNGE possible extra	: -	-
▷ Total	: 1346	317 + (56)
▷ SMOKING SHELTER	: 48	12

\* non-social-distance seating for families/households



# Social distancing controls

- Screens installed at till points and book sales.
- Gaming floor plan for seating customers to meet social distancing guidelines.
- Screens installed for some gaming machines.
- Gaming machines either side of a customer playing to be placed out of order in order to maintain social distancing guidelines.
- Queuing system in place at the following areas:
  - entrance;
  - reception;
  - max boards; and
  - bar areas
- Social distancing floor and wall signage in place throughout the venue, both front and back of house.
- Directional floor and wall signs throughout the venue, both front and back of house.

# Other control measures

- All colleagues trained on Covid-19 awareness and social distancing.
- Training videos made and all colleagues have been taken through the changes within our new Covid-19 operations.
- All colleagues have been issued with three washable cloth face masks; to be worn when unable to maintain social distancing guidelines.
- Any pens used are cleaned before use.
- Markers for bingo cleaned and placed in bags for customers to use.
- Social distancing controls are in place for supplying change and winnings to customers.
- Colleagues advised to stay at home if they show signs/symptoms of Covid-19; to book a test and advise line manager.
- If anyone in their household has Covid-19 they are to stay at home and self isolate for 14 days.

# Other control measures cont'd

- First aiders are **not** to give mouth to mouth resuscitation as advised by the British Red Cross & St John
- Colleague rest rooms/kitchens/changing rooms have been reduced to allow for social distancing.
- Viricidal disinfectant in place to clean these areas as they are used.
- Colleagues to bring in their own food.
- Any plates, cups and cutlery are cleaned after each use or placing them directly into the dishwasher
- Food can be ordered at the tables as well as at the bar (queuing and screens in place).
- Systems and processes in place for colleagues to deliver food to the customers.
- Kitchen areas to be divide into the following areas prep, cooking and cleaning areas to maintain social distancing guidelines.
- Separate Food and Beverage detailed RA in place for all kitchens.

# Branded signage

## Working together to keep you safe

#MeccaTogether

Keep your distance please. Though you're never too far from a Full House.

A wash of the hands and you're back in the game.

Safely tap to pay and you're ready to play.

The time to be kind. Look out for each other and our team.

#MeccaTogether

## Have fun, stay safe

### To keep safe please keep your distance

- Use designated seating and follow directional signage around the club
- Use the floor markers when queuing
- Follow instructions outside toilets and outdoor smoking areas
- Be aware some of our cashline cards and slots machines are unable to be played

## Welcome Back

### Keeping it clean

- Use the hand sanitisers or washing facilities to keep your hands clean
- Our teams will be cleaning all day
- The use of face masks is optional, if you do require a reusable face mask, they are for sale

### To minimise contact

- Please use contactless payments where possible
- Order food and drink at your table using your mobile phone (see details on our menu) or order on your Mecca Max unit
- Mecca Max screen pens are available, £1 for two
- We have styluses available to play the slots machines, please see the Slots Host
- Packs of cashline counters are available and are yours to keep, to use on future visits

### Please be considerate

- Keep yourself, your fellow customers and team safe

If you have any questions, please ask a member of our team, who will be happy to help.

Keep your distance please. Though you're never too far from a Full House!

Clean your hands and you're back in the game.

Safely tap to pay and you're ready to play.

The time to be kind. Look out for each other and our team.

#MeccaTogether